

ILTON PARISH COUNCIL

Minutes of the Ordinary Meeting of Ilton Parish Council held in Merryfield Hall on Tuesday 10th July 2018

2018/122 Attendance and Apologies

Those present:

Mr D Amor (Chair)
Mr I Sherwood (Vice Chair)
Mrs M Bullock
Mrs R Burt
Mrs S Hill
Mr I Welch
Mrs S Steele (District Councillor)
Mrs S Morley (Clerk)

Apologies

Mrs P Matravers
Mr A Dance (County Councillor)

In Attendance

1 member of the public

2018/123 Public Voice

Working Group - A comment was made that the meeting of the working group had seemed more like a parish council meeting than which was one open to all. It was explained that the meeting was open to all residents but that the response from residents to be involved had been disappointing. It was agreed that all working group meetings need to be held in a public place.

Field Plan - A question was asked about the plan of the field and which one was the current one. It was explained that there have been some changes to the plan but essentially it is the same as it has been for some time. Questions were asked about the location of the community gardens. These had originally been along the backs of the gardens in Copse Lane and then moved to alongside the field boundary by the MUGA. However that land is not suitable for the gardens and they will be located as planned on an earlier version of the plan, which is alongside the backs of the gardens in Copse Lane, behind the car park.

2018/124 Minutes of meeting held on Tuesday 12th June 2018

The minutes of the Ordinary Meeting of the Parish Council were agreed and signed.

2018/125 Minutes of the Annual Parish Meeting held on 8th May 2018

The minutes of the Annual Parish Meeting were agreed and signed.

2018/126 Matters arising from the minutes and any subsequent action taken

Parish Plan Bank Account - A cheque for the full amount of £2,183.77 remaining in the dormant Parish Plan bank account has been received.

ACTION - The Clerk

2018/127 Parish Council Vacancies

Two vacancies remain.

2018/128 Highways

- (a) Closure of the B3169 at Old Way Gate from 09 July 2018 is expected to last for 12 days to enable drainage works to be carried out on this road.
- (b) Temporary Closure of Main Street - Prohibiting all traffic from proceeding along Main Street from 80m north of the junction with Spurwells, northwards for a distance of 25 metres. This order will enable Wessex Water to carry out service repair works. The Order becomes effective on 01 September 2018 and will remain in force for eighteen months. The works are expected to last for 2 days.

2018/129 Brook Green

There was nothing to report. The area is looking good although the grass has grown up around the bridge.

2018/130 Footpaths

A stile at the Ford is rotted at the base and a step is wobbly. The information to be passed to Mrs Bullock to be reported. **ACTION - Mrs Bullock**

2018/131 Cemetery / Churchyard

- (a) Councillors have regularly walked around the Cemetery and Churchyard and no problems have been recorded. One stone at the Cemetery has been laid down.
- (b) Councillors approved a request for a headstone.

2018/132 Recreation Ground

- (a) Weekly inspection reports show nothing new or urgent. The zip wire is still showing as not running properly despite being tightened several weeks ago. **ACTION - The Clerk**
- (b) Registration of ownership of the two footpaths with the Land Registry - An amended DS3 discharge certificate supplied by Yarlinton's solicitors has been forwarded to the Land Registry.
- (c) Copse Lane Project Commuted Sum - The commuted sum for the Play Park would normally be paid at 1/10th a year over 10 years. It may be possible to ask for it to be paid in one lump sum. The commuted sum is £10,762. If it is paid in a lump sum it should be kept separate for the Play Park maintenance. If paid over 10 years it will provide approx £1,000 a year for the Park. Councillors agreed to request that the commuted sum be paid in one payment rather than over a period of 10 years. **ACTION - The Clerk**
- (d) The Final Claim form to recover 10% retention was signed.
- (e) Play Day - We are waiting for the posters and leaflets for the Playday.

2018/133 Recreational Development / Playing Field

- (a) MUGA - The replacement panels for the damaged ones have been fitted. The old panels have been stored in the lock-up for Husson to take if they want them.
- (b) MUGA Post Inspection Report - This has been completed and the only problem was the damage to the panels which has now been rectified. An invoice for £250 for the inspection has been received from SSDC. The 10% retention can now be claimed.
- (c) MUGA ongoing inspections - The Clerk to check if regular inspections of the MUGA should be on the list. **ACTION - The Clerk**
- (d) Open Day - This went very well although it was a very hot day, plus the Cricket club had a match, which meant there were not as many people as hoped. Unfortunately the tennis coaching cancelled in the morning. The football coaching was very successful with lots of children taking part. Those who came had a very enjoyable time and it showcased the new MUGA very well.
- (e) Report on Project Group Meeting - Notes of the meeting were circulated to some councillors. The notes will not be called minutes. The Clerk to circulate the notes to the other people who attended the meeting. It was felt that the meeting was a very positive one.
- (f) Signage - It is important that signs are made for the MUGA as soon as possible, plus a freestanding stand in the car park. The following information should be on the MUGA signs: no bikes or scooters, no climbing, no dogs, use at your own risk. We also need "please pick up after your dog" signs for the field. **ACTION - The Clerk**
- (g) Perimeter Path - SSDC recommended the surface used for the MUGA paths as suitable for the perimeter path. The surface of the MUGA paths is still very loose, which is probably because there has been no rain. The Clerk contacted Wincanton Town Council who have the same type of path. They reported that they are very satisfied with the surface. It was agreed to wait until there has been some rain to see how the new MUGA paths bed down before committing to using this surface for the

perimeter path. This means that the perimeter path will be on hold until at least next year.

- (h) Drainage - The Clerk has contacted Ian Case at SSDC and will arrange a meeting to discuss the ditches when he is back from leave. **ACTION - The Clerk**
- (i) Grass - It was agreed to contact the farmer again when the grass is ready to be cut. **ACTION - Mr Sherwood**
- (j) Football Pitch - At the project group meeting a suggestion was made that it might be a better option to create a small junior pitch at first and then go with a larger pitch when and if there is demand. The Clerk spoke to the agronomist who said that if we were to do the drainage for a full-sized pitch but only create a small pitch this would probably only save a few thousand £s at the most. By doing just the drainage for a small pitch it may be a false economy because to come back later to enlarge it would be more expensive. Doing all the drainage in the beginning would cost less than doing it in two stages. The Clerk has a meeting with the Football Foundation in the morning and depending on the outcome of that meeting, Councillors agreed to send out tenders for the full-sized pitch. **ACTION - The Clerk**
- (k) Disabled equipment - A resident is researching this. A trampoline was suggested with the possibility of maybe incorporating it into the Play Park or near the MUGA. Councillors felt that if a trampoline is installed it should go near the MUGA and not in the Play Park. There is an underspend in the Play Park and that could be used for a trampoline. It has been suggested that a trampoline is dangerous because of the great potential for accidents. Councillors felt that as long as it is properly maintained there should be no problems. The Clerk was asked to check with our insurers. **ACTION - The Clerk**
- (l) Gardening Club - It was agreed at the project group meeting that a 6 month pilot scheme would run. The group can use land near the car park at the back of the Copse Lane houses and could start at any time. The area was marked although some of this marking has now disappeared.
- (m) Buffer Planting - This should have been removed from the plan. It was agreed not to go ahead with any buffer planting and to plant trees around the site for shade and attractiveness. There are some lovely flowering trees that could be used. The contractor who did the trees at Brook Green recently is very helpful and could be contacted for advice.
- (n) Wildlife Area - This was suggested at the Project Group meeting. The Clerk has some contacts from the local Somerset Wildlife Trust for how to go about creating a wildlife area. Viridor (the waste people) give grants to local organisations and one of the areas for grants is environment and sustainability which a wildlife area would fit into. It will need someone or a group to take this forward.
- (o) Compound Licence Agreement - This has been received and was signed by the Chairman. **ACTION - The Clerk**
- (p) Topsoil - Larkfleet have come back with an offer to arrange all the licences and permissions etc for the parish council to take topsoil. It was felt that it is one more thing which will need to be done for which we do not have the personnel or the expertise to deal with. It could even be a problem if we find that we do not need the topsoil. It was agreed to say no thank you once again. **ACTION - The Clerk**

2018/134 General Maintenance

- (a) Ranger - Mr Sherwood reported that he is doing a good job. He will be asked to trim the hedge of the overspill car park which is very overgrown and to concentrate on the Play Park before the Playday in August. **ACTION - Mr Sherwood**
- (b) Hedges - The Clerk to get quotes for the Cemetery and Churchyard hedges and also for a good cut of the overspill car park hedge. Mr Sherwood will also get a quote for the overspill car park hedge. **ACTION - Mr Sherwood / The Clerk**

2018/135 Planning Applications

App No 18/01818/FUL
Proposal Redevelopment of riding school including erection of buildings etc
Location Drakes Farm Riding School and Livery Stables, Ilton

Councillors considered the above application and had no objections in principle to the proposal. However concerns were raised that there should be adequate parking on site to avoid the necessity to park around the village green.

ACTION - The Clerk

2018/136 Correspondence

- (a) From the Cricket Club asking the Parish Council to cut the strip of land outside the boundary fence on Church Rd between Ilton Court and the Wyndham Arms. The land in question is not owned by the Parish Council and therefore not the responsibility of the Parish Council. The Clerk suggested the Cricket Club contact the County Council who are responsible for verges.
- (b) A request for a grant from 1st Ilton and Broadway Scout Group. Councillors have previously made a donation to this group. There are some Ilton children who attend the group. It was agreed to make a donation of £50.00.
- (c) Somerset Waste Partnership June briefing.
- (d) NALC - Star Council Awards 2018. It was suggested that Ilton Parish Council nominate Ian Welch for all the work he has done on the MUGA. **ACTION - The Clerk**
- (e) Police Report - there have been 212 investigated crimes reported for the month of June 2018 for Area North with 39 arrests and 27 reports of ASB.
- (f) A thank you letter from Citizens Advice South Somerset for the £75.00 donation.
- (g) Clerks and Councils Direct

2018/137 Accounts payments and receipts

- (a) Received - Memorial - £260.00, SSDC £19,712,67; £45,842.40; £10,211.85
- (b) A VAT refund claim for £17,708.20 has been submitted to HMRC.
- (c) Balances @ 30/6/2018 - Treasurers account = £34,350.53 / 30 Day Account = £598.04
- (d)
 - 001047 - £ 298.78 - S Morley - Salary and Administration
 - 001048 - £ 868.20 - Slade Parry, project management
 - 001049 - £ 54.72 - Eagle Plant, hire of container
 - 001050 - £ 300.00 - SSDC, final inspection of MUGA installation
 - 001051 - £ 15.00 - Somerset Playing Fields Association subscription
 - 001052 - £ 50.00 - 1st Ilton and Broadway Scout Group donation
 - 001053 - £ 21.28 - R Burt, flower trough

2018/138 Matters and items to report

- (a) Area North meeting 26th June Report - This was not very well attended but the report on waste management was very interesting.
- (b) Drug Use in and around the Play Park and Playing Field - This has been reported to the Police who will follow up with a visit.

2018/139 Next Ordinary Meeting of the Parish Council

The next ordinary meeting of the Parish Council will be on Tuesday 11th September 2018 at 7.30 p.m. at Merryfield Hall

The meeting finished at 9.20 p.m.

Dave Amor - Chairman